

NEBRASKA IJA CYBERSECURITY GRANT COMMITTEE

November 3, 2022, 9:00 a.m. CST

245 Fallbrook Blvd, Lincoln, Nebraska

WebEx:

<https://sonvideo.webex.com/sonvideo/j.php?MTID=m22cf42d077ed536805ed1f7dd77673e6>

MINUTES

MEMBERS PRESENT:

Ron Carlson, Nebraska National Guard

Scott Isaacson, Technology Director Educational Service Unit Coordinating Council

Nathan Martinez, IT Infrastructure Support Analyst/Senior

Candace Meredith, Nebr. Assoc. of County Officials

Ethan Nguyen, League of Nebraska Municipalities

Tim Pospisil, Nebraska Public Power District

Sean Runge, NEMA

Patrick Wright, State Information Security Officer

MEMBERS PRESENT – VIRTUAL NON-VOTING:

Rick Haugerud, CISO University of Nebraska System

Laura McDougall, Executive Director Four Corners Health Department

Jon Rosenlund, Emergency Management Director

MEMBERS ABSENT:

Judy Gaiashkibos, Director Nebraska Commission on Indian Affairs

ROLL CALL; MEETING NOTICE; OPEN MEETINGS ACT INFORMATION

In the absence of an elected Chair, Patrick Wright called the organizational meeting to order at 9:00 a.m. Roll call was taken. A quorum was present. The meeting notice and agenda were posted to the State of Nebraska Public Meeting Calendar on November 2, 2022. The Open Meetings Act was on the meeting materials table.

PUBLIC COMMENT

There was no public comment.

FEMA APPLICATION

Discussion of progress of application and required documentation. Mr. Runge reported that he has started the application process. The submission deadline is November 15th at 5 p.m. He has the list of committee members but still needs to include the committee's charter. Members recommended that the application include a statement that the cybersecurity plan would not be included at this time. The monies for the Cybersecurity grants are from Homeland Security. Any remaining funds from the Cybersecurity grants will go back to Homeland Security.

COMMITTEE CHARTER

Discussion of the charter. The charter stipulates that if any members apply for grant monies, the committee member would need to abstain from voting on their project. But if the member is a member of a consortium or collaborative group project, they would be able to vote on the project for example, the Tatanka exercise. The same question was raised about organizations who lobby. This should not be a factor. To be more inclusive, the membership was intentionally broaden. It was suggested to have a legal counsel present to be able to answer questions.

Rather than redacted, it was recommended to go into Executive Session. Be prepared for a “challenge”.

After discussion, the following revisions were suggested for the Charter:

- 1. Purpose
 - Change the first sentence to read The Cybersecurity Planning Committee's (the Committee) primary purpose is to aid and support in the advancement of cybersecurity capabilities across the state.
- 3. Structure and Operations
 - In the first sentence add the election of a Vice Chair. The Committee agreed that a Vice Chair should be elected at today's meeting as well.
 - Spell out acronyms
 - Include a sentence regarding sensitive topics and going into an “executive” session
 - Include a sentence about how grant voting will occur by simple majority vote or super majority which is 2/3.
 - We should also add sentence regarding establishing sub-committee.

Other thoughts to consider as proposed operational attachments:

- Include the rating and selection process of awarding the grants.
- Should a Technical Subcommittee vote and score the grants? Results would go to the Committee for approval.

Nomination and vote on Committee Chairperson.

Mr. Rosenlund nominated Patrick Wright. Mr. Pospisil seconded. Mr. Wright accepted the nomination. Roll call vote: Carlson-Yes, Isaacson-Yes, Martinez-Yes, Meredith-Yes, Nguyen-Yes, Pospisil-Yes, Runge-Yes and Wright-Yes. Results: Yes-8, No-0, Abstained-0. Motion carried.

Mr. Wright nominated Candace Meredith to serve as Vice Chair. Mr. Ron Rosenlund seconded. Roll call vote: Wright-Yes, Runge-Yes, Pospisil-Yes, Nguyen-Yes, Martinez-Yes, Isaacson-Yes, and Carlson-Yes. Results: Yes-8, No-0, Abstained-0. Motion carried.

The goal will be to have Nebraska's Cybersecurity Plan done by the 1st quarter of 2023. Members agreed that having Nebraska plan, regulatory framework, requirements, and scope in place would provide more information for the grant applicants. It would greatly assist with grant writing. Training planning and exercise focus is the 1st year grant focus. Committee will need to decide areas to prioritize projects, for example regional, multi-denominational entities, etc.

Some members stated that there have been a lot of technical terms used in the meeting. They would need help in understanding what they mean. Mr. Carlson has an opensource document that we would share and present at the next meeting.

OTHER BUSINESS

There was no other business.

AGENDA ITEMS FOR THE NEXT MEETING:

The following agenda items will be discussed at the next working meeting:

- Technical Review Scoring Process
- Draft template of the state plan

The Cybersecurity Grant Program website is up and running. Members suggested posting the NOFO (Notice of Funding Opportunity), along with other information that would help the grant applicants. It was also suggested to do a Press Release.

ADJOURNMENT

With no further business, the Chair adjourned the meeting at 10:34 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed the Patrick Wright, Office of the Chief Information Officer.